

# Town of Magnolia

Mayor Cheryl Carney

302-335-5891

February 8, 2010

Mayor Cheryl Carney called the January 11, 2010 meeting of the Magnolia Town Council to order at 7:00pm following dinner at La Fontana Restaurant in Magnolia. Vice Mayor Ray Lehman, Councilpersons Jim Frazier and Pat Jarrell, Diane Cahall – Secretary/Treasurer and Scott Fowler and Ed Marvel – Water Department and Ralph Satterfield were present. The following visitors attended: Barrett Edwards and Sean Lynn: Town attorneys. Dave Carlson from DEMA. Greg William from DNREC.

Mayor Carney asked for a motion to accept the minutes from the previous -meeting – Motion made by Vice Mayor Ray Lehman and 2<sup>nd</sup> by Councilwoman Pat Jarrell – motion carried.

Mayor Carney asked for a motion to approve the treasurers' report and pay the bills. Councilwoman Pat Jarrell made the motion to approve the report and pay the bills 2<sup>nd</sup> by Councilman Jim Frazier. Motion carried.

Dave Carlson form DEMA presented information on Mitigation Actions for Preparedness for Flooding and Prevention for Flooding/storm water management.

\* Mitigation Action #1 for preparedness for Flooding requires 0\$ from the town and protects us under FEMA. Area of concern: East Walnut Street to Highway 1. Research the benefits and workload requirements for joining the National Flood Insurance Program (NFIP).

\* Mitigation Action #2 for prevention Flooding/storm water management requires 0\$ from the town. Coordinate with County and State officials to evaluate ways to eliminate or minimize flooding, during heavy ran events, along Barkers Landing Road just outside the town limits.

Greg Williams of DNREC explained the NFIP program; advising 47 communities in Delaware are in the program and the only requirement for Magnolia to be included is passing the resolutions.

\*Town Attorney Sean Lynn advised town to pass the resolution. Councilwoman Pat Jarrell made a motion to accept Resolution 1 to join NFIP and Vice Mayor Ray Lehman seconded the motion – motion passed.

\*Councilwoman Pat Jarrel motioned to pass Mitigation Action #2 for prevention and Vice Mayor Ray Lehman seconded the motion – motion carried.

Barrett Edwards presented information on the Charter revision to the council and notified us of the time line with the General Assembly to get the changes passed before the end of the Legislative session. Attorney Edwards is utilizing the Smyrna charter as a template to outline our new charter. Magnolia Council will hold a meeting on Monday, January 25<sup>th</sup> at the Magnolia Firehall to review drafts of the charter. All council is encouraged to attend or review draft a email suggestions if you are unable to attend.

Council discussed enforcing the Dangerous Building Ordinance on properties in the town with building permits; that have not been acted on and are becoming more dangerous every day. Council will wait until our Dangerous Building Ordinance is updated before enforcing action on these property owners.

Mayor Carney advised the date for Magnolia Heritage will be moved to fall; most likely October. A meeting will be scheduled for late February to finalize plans. We would like to include the McIlvaine School, Magnolia Fire Company, Magnolia Church, Girl Scouts, Boy Scouts and any other interested parties to participate in the event.

Mayor Carney is requesting bids to upgrade the town hall to include: leveling floor and cover with laminate. Drop ceiling and drywall the interior. Mayor Carney will prepare actual requirements to be provided to contractors for bidding purposes.

Mayor Carney advised council that she received a request from Doug Russum on West Walnut street to finish his garage into a studio apartment. Ray Lehman motioned for Mr. Russum to present his plans to the town for review and the plans must pass Kent County code before a permit will be issued. It was noted that if he requires an additional water line into the main line; he will assessed a Town of Magnolia \$1,000 impact fee. Councilwoman Pat Jarrell seconded the motion – motion carried.

Ray Leinbach at 35 N. Main Street has requested a renewal on his building permit. Councilwoman Pat Jarrell made a motion that continuous work is being performed on the property and a renewal permit will be issued. Jim Frazier seconded the motion – motioned carried.

Mayor Carney issued a Town of Magnolia Proclamation stating January 24<sup>th</sup>, 2010 as Raymond "Chris" Acocella Jr. day; as he receives the regal award of Eagle Scout. The Ceremony will be held at the Wyoming United Methodist on January 24<sup>th</sup>, Mayor Carney will attend and present proclamation.

Secretary/Treasurer advised she has completed and submitted necessary reports for David Edgel for the State Office of Management and Budget. Diane also completed bonded indebtedness reports for the Office e of the State Treasurer. Diane also advised all payroll forms for 2009 have been prepared by Sandra Gullledge, CPA and will be distributed this week. The Delaware League of Local meeting will be held on January 28<sup>th</sup>. Please let Diane know if you will attend by January 14<sup>th</sup>.

Vice Mayor Ray Lehman attended the DFIT (Workman Comp.) safety meeting on January 7<sup>th</sup>. Council thanked Ray for his continuous involvement in the safety issues of the town.

Ralph Satterfield presented the following report: Flushing of fire hydrants on Dec. 15, Discoloration much heavier than the past 3 months or the old "normal". Monitored flags and holiday lights during foul weather. Cleared snow on 12/19 & 12/20 & 1/08, also salted some areas. Will repair fence after the first thaw.



Scott Fowler presented the following water report: The town used 1,650,000 gallons of water during December 09. The pump ran 47.5 hours. Well levels: 30', 26' and 29'. Average chlorine is .22. Scott Fowler and Ed Marvel prepared the public health reports and Diane will mail reports to the Division of Drinking Water.

Mayor Carney asked for a motion to adjourn the meeting at 8:50pm. Motion made by Councilman Fillman and 2<sup>nd</sup> by Councilman Frazier. Motion Carried.

Meeting adjourned at 8:50pm.

Respectfully submitted,

Secretary Diane P. Cahall